



Brighton & Hove

GAMBLING ACT 2005

**Guidance notes relating to arrangements for PREMISES
under the Act**

GENERAL AND DEFINITIONS

Licensing Authority responsibilities	4
Gambling Policy	4
Types of Premises Licence	5
<u>The Transitional/Conversion Period</u>	5
Fast Track Conversion applications	5
Non Fast Track Conversion applications	5
Advantages of Fast Track Procedure for Premises Licences during the Transitional Phase	5
Clubs and Fast Track Applications	6
Premises Licence	6
Provisional Statements	7
Tracks	7
Occasional Use Notice (OUNs)	7
Vessels	8
Displaying of Licences	8
Responsible Authorities	8

APPLICATION FORMS AND REQUIREMENTS

Quick reference table	9
Application Form for a Premises Licence (Transitional Conversion)	10
Application Form for a (new) Premises Licence (standard form)	13
Documents to accompany Provisional Statement (including Vessels)	14

Documents to accompany Variation (including Vessels)	14
Documents to accompany Transfer	14
Documents to accompany Reinstatement	15
NOTICE OF APPLICATION TO RESPONSIBLE AUTHORITIES	15
PUBLISHING OF APPLICATIONS	16
<u>PERMITS</u>	
1. Unlicensed Family Entertainment Centre Permit	16
2. Club Gaming Permit and Club Machine Permit	16
3. Licensed Premises Gaming Machine Permit	17
4. Prize Gaming Permit	17
OCCASIONAL USE NOTICES (for tracks) (OUN)	18
TEMPORARY USE NOTICES (TUN)	18
<u>Address for applications</u>	20
<u>Responsible Authorities for Brighton & Hove</u>	20
ANNEX – Mandatory and Default Conditions	21

❖ See the Council’s website for further information and forms for downloading
www.brighton-hove.gov.uk (search under Gambling Act 2005)

GAMBLING ACT 2005

Guidance notes relating to arrangements for PREMISES under the Act

These notes are based on current legislation, guidance and good practice but should not be taken as definitive; applicants should have regard to the following:

- Gambling Act 2005
- The Gambling (Premises Licence Fees) (England and Wales) Regulations 2007
- The Gambling Act (Premises Licences and Provisional Statements) Regulations 2007

GENERAL

Licensing Authority

Brighton & Hove City Council, in its role as licensing authority, is responsible for the following permissions:

- Bingo premises licences
- Adult Gaming Centre (AGC) premises licences
- Family Entertainment Centre (FEC) premises licences
- Casino premises licences
- Betting premises licences
- Track premises licences
- Unlicensed Family Entertainment Centre (FEC) gaming machine permits
- Alcohol licensed premises gaming machine permits
- Club gaming permits
- Temporary Use Notices
- Occasional Use Notices

Gambling Policy

Applicants should ensure they read the relevant parts of the Licensing Authority's Gambling Policy prior to completing applications. All Statements of Principles are included within the Gambling Policy, including those relating to

- (1) preventing gambling being a source of crime and disorder, being associated with crime and disorder, or being used to support crime;
- (2) ensuring that gambling is conducted in a fair and open way; and
- (3) protecting children and other vulnerable persons from being harmed or exploited by gambling.

The policy document is available for download from the Council's website.

Types of Premises Licence

The types of premises licence available under the Gambling Act 2005 are:

- Casino Premises Licence
- Bingo Premises Licence
- Adult Gaming Centre Premises Licence (enabling Category B gaming machines to be made available for use at the premises)
- Family Entertainment Centre Premises Licence (enabling Category C gaming machines to be made available for use at the premises)
- Betting Premises Licence (enabling the provision of facilities for betting, by making or accepting bets or by acting as a betting intermediary)

The Transitional/Conversion Period

21st May – 30th July 2007.

Applications for conversions (fast track or not) must be received by 30th July in order that applicants can continue trading under their existing licence from 1st September if the new licence has not been issued by that date.

Applicants submitting applications from 31st July to 31st August inclusive would have to cease trading from 1st September if their new licence had not been issued, until the licence was issued.

Fast Track Conversion applications

An application to convert an existing licence or permit where there are no changes required by the applicant to the default conditions.

Non Fast Track Conversion applications

An application to convert an existing licence or permit where changes are sought to the default conditions.

There is still a requirement to notify Responsible Authorities and publish the application. An applicant cannot make both a fast track and a non fast track application for the same premises. If the Licensing Authority receives both, it will reject the non fast track application.

Advantages of Fast Track Procedure for Premises Licences during the Transitional Phase

This is a “grandfathered” Premises Licence application where the applicant accepts in full the mandatory and default conditions attached by the Government.

The advantages for the applicant are:

- the application fee is considerably less than for a non fast track application
- the new mandatory and default conditions will be attached to the licence automatically
- the Licensing Authority must grant the application and will not be able to amend default conditions or attach additional conditions
- there will be no requirement to publish a notice of the application in the newspaper or on the premises or to notify Responsible Authorities
- Responsible Authorities or interested parties will not be able to make representations and as a result there will be no hearings
- the process will be administrative only

Clubs and Fast Track Applications

There is a fast track application procedure for Club Premises Certificate Holders where they do not wish to change any default conditions. The advantages are similar to the above:

- the Licensing Authority must grant the Permit.
- the Gambling Commission and Police do not have to be consulted.
- there will be no opportunity for objections and as a result no hearings.

Premises Licence (for the types of premises listed above)

An application for a Premises Licence may only be made by persons (including companies or partnerships)

- a) who have the right to occupy the premises; and
- b) have an Operating Licence which allows them to carry out the proposed activity, or have applied for an Operating Licence from the Gambling Commission (the Premises Licence cannot be issued until the Operating Licence has been).

An applicant for a Premises Licence must be 18 or over.

A licence may not be issued in respect of premises if those premises already have a Premises Licence in effect.

Except in the case of a track, a Premises Licence may not authorise the use of premises for activities of more than one of the types listed above.

Provisional Statements

A person may make an application for a Provisional Statement in respect of premises that they expect to

- a) be constructed; or
- b) be altered; or
- c) acquire a right to occupy.

Once the premises have been built, altered or acquired, the holder of the Provisional Statement can apply for a full Premises Licence. That application will be treated in a different way from an application by a person who does not hold a Provisional Statement. When determining whether or not to grant such an application the Licensing Authority cannot take into account any further representations from Responsible Authorities or Interested Parties, unless they concern matters which could not have been addressed at the Provisional Statement stage, or they reflect a change in the applicant's circumstances.

Similarly, the Licensing Authority may refuse the Premises Licence (or grant it on terms different from those attached to the Provisional Statement) only by reference to matters which could not have been addressed in representations at the Provisional Statement stage or, in the Licensing Authority's opinion, reflect a change in the operator's circumstances.

If the Licensing Authority do not consider the premises were constructed or altered in accordance with the plans and information submitted with the application for the Provisional Statement, then the restrictions mentioned above will no longer be applicable.

Tracks

Where there is betting at race tracks, sporting events or point to point racing a Betting Premises Licence (Tracks) is required.

Occasional Use Notice (OUNs)

These Notices are for tracks where there is betting on 8 days or less in a calendar year. Betting may be permitted by way of an Occasional Use Notice without the need for a full Premises Licence.

The use of such Notices dispenses with the need for a betting Premises Licence for the track in question and is intended for events in which the betting is of a temporary, infrequent nature.

Vessels

The Act permits premises licences to be granted for passenger vessels. Licences for vessels are issued by the Licensing Authority for the area in which the vessel is usually moored or berthed. The definition of a vessel is:

- anything (other than a seaplane or amphibious vehicle), designed or adapted for use on water
- a hovercraft; or
- anything, or part of any place, situated on or in water.

Displaying of Licences

The holder of a premises licence has to keep the licence on the premises, and arrange for it to be made available on request to a constable, an enforcement officer, or an authorized local authority officer.

The holder must also display the licence Summary in a prominent place within the premises.

Responsible Authorities

Authorities required to be consulted during the licence application process and who can make representations in respect of the application.

Brighton & Hove City Council (as Licensing Authority)
Gambling Commission
Chief Officer of Police
Fire and Rescue Authority
Planning Authority
Environmental Health Authority
Child Protection Authority
HM Revenue and Customs

APPLICATION FORMS AND REQUIREMENTS

Quick Reference

<i>Premises Licence</i>
<p>Premises Licence Transitional/Conversion Form Applicants who have a permit or licence under the existing legislation can use this form to apply for a premises licence.</p>
<p>Premises Licence Transitional/Conversion for Vessels Applicants who have a permit or licence under the existing legislation can use this form to apply for a premises licence for a vessel.</p>
<p>Premises Licence Standard Form The standard form for a new premises licence</p>
<p>Premises Licence for Vessels The standard form for a new premises licence for a vessel</p>
<p>Provisional Statement Form</p>
<p>Provisional Statement for Vessels</p>
<p>Notice of Application for a Premises Licence For display on the premises</p>
<p>Notice to Responsible Authorities of Application for a Premises Licence</p>
<p>Notice of Application for a Provisional Statement For display on or as near as is practicable to the premises</p>
<p>Notice to Responsible Authorities Application for a Provisional Statement</p>

<i>Permit</i>
<p>Application for the Conversion or New Grant/Change of Name of a Prize Gaming Permit.</p>
<p>Application for the Conversion or New Grant/Change of Name of an Unlicensed Family Entertainment Centre Gaming Machine Permit.</p>
<p>Notification of 2 or Less Gaming Machines or Gaming Machine Permit Applications (more than 2 machines) for:</p> <p>Conversion/New/Variation/Transfer.</p> <p>Existing or New applications should be made in the normal way until 31 August 2007.</p>

Application Form for a Premises Licence (Transitional Conversion)

Your application must be received by the licensing authority, i.e. the Council, by 30th July 2007, to ensure that you can continue trading from 1st September (whether you have received your new licence or not). If your application is received after that date, but by 31st August 2007, you will not be able to trade from 1st September unless you have received the new licence.

In addition to the relevant application form you will need to provide:

(1) a copy of the existing permission (or a copy of the application if a decision is outstanding).

- If you are unable to do so you will need to give reasons as to why it has not been reasonably practicable to provide this,
- and provide detail of who granted it and what date it was granted;

(2) the specified fee;

(3) a plan, for which there are a number of requirements, depending on the type of premises.

For all premises:

(a) the plan must be to scale;

(b) the plan must show

- the extent of the boundary or perimeter of the premises;
- where the premises include, or consist of, one or more buildings, the location of any external or internal walls of each such building;
- where the premises form part of a building, the location of any external or internal walls of the building which are include in the premises;
- where the premises is a vessel, the location of any part of the sides of the vessel, and of any internal walls of the vessel, which are include in the premises; and
- the location of each point of entry to and exit from the premises, including in each case a description of the place from which entry is made or to which the exit leads.

In addition to the above:

For Casinos:

- the principal entrance to the premises;
- the location and extent of any part of the premises which will be a table gaming area;

- the location and extent of any other part of the premises which will be used for providing facilities for gambling in reliance on the licence; and
- the location and extent of any part of the premise which will be a non-gambling area.

For Bingo premises:

- the location and extent of any part of the premises which will be used to provide facilities for gaming in reliance on the licence (other than those parts which include category B or C gaming machines);
- the location and extent of any part of the premises in which Category B or C gaming machines will be made available for use in reliance on the licence;
- the nature and location of any barrier or other thing separating any part of the premises in which category B or C gaming machines will be made available for use from any other part of the premises.

For Adult Gaming Centres:

- the plan must show the location and extent of any part of the premises in which gaming machines will be made available for use in reliance on the licence.

For Family Entertainment Centres:

- the location and extent of any part of the premises in which category C gaming machines will be made available for use in reliance on the licence;
- the location and extent of any part of the premises in which category D gaming machines will be made available for use in reliance on the licence; and
- the nature and location of any barrier or other thing separating any part of the premises in which Category C gaming machines will be made available for use from any other part of the premises.

For Betting premises (off-course):

- the nature and extent of any part of the premises which will be used to provide facilities for gambling.

Betting premises (on-course i.e. track premises licence):

- the location and extent of any part of the premises where the five times rule applies;

- the location and extent of any part of the premises which will be used to provide facilities for gambling;
- the location and extent of any part of the premises which will be used for making gaming machines category B and C available;
- the nature and location of any barrier, or other thing, separating the area where the gaming machines category B and C are made available, from other parts of the premises

(c) The plan must also meet the mandatory and default conditions (summary at Annex)

(4) **Casino Only** – Where the application is not to be treated as an application for a converted casino premises licence: a written statement confirming that the applicant does not want paragraph 54 of Schedule 4 to the Commencement and Transitional Provisions Order to apply (this provides for the grant of applications for a Premises Licence made by a person holding the equivalent permission under the existing legislation).

Notes for completing application form

Part 1 – Type of premises licence applied for

The “fast track procedure” is to allow for the conversion of an existing licence or permit subject to the default conditions applicable to the appropriate premises licence under the new scheme. You should not tick the box if you wish to exclude or vary a default condition, or to change the trading hours permitted by a default condition (see Part 4 – Times of operation, below).

Part 3 – Premises Details. Question 13

Answers to this should be consistent with the submitted plan of the premises. If there appear to be any inconsistencies, e.g. regarding access, it will be necessary in most cases for us to inform you of the licensing authority’s concerns and advise you of possible enforcement action if mandatory/default conditions are not complied with.

Part 4 – Times of operation

The default condition on times for gambling is specified for the following types of premises:

Casino premises: noon to 6 a.m.

Adult gaming centres: 24 hours

Family entertainment centres: 24 hours

Betting premises: 7 a.m. to 10 p.m.

Track premises: 7 a.m. to 10 p.m., extended when later sporting event is taking place on the premises.

Please note that your answer to 16(a) must be 'No' if you have requested a fast track application in Part 1.

- Fast Track – No requirement to notify Responsible Authorities or to publish notice
- Non Fast Track – Send Notification of Application to all Responsible Authorities
– Publish Notice (see below)

Errors or omissions in the application

If (a) your application is not in the prescribed 'form and manner' to a significant degree or doesn't contain the prescribed information, or

(b) the plan provided is not consistent with the mandatory/default conditions then you will be informed in writing.

In either case you will be informed in writing and given at least 14 days to rectify the error or omission.

If you subsequently fail to rectify the error or omission then the application will be rejected and there will be no continuation rights granted to you.

If the fee or plan is not enclosed the application is invalid.

Application Form for a (new) Premises Licence (standard form)

Documents to accompany application

- Relevant application form and application fee
- Plan of the premises

- Send Notification of Application to all Responsible Authorities
- Publish Notice (see below)

Notes for completing application form

Part 6 – Declarations and Checklist

1) Applications must be notified to responsible authorities within 7 days of the date of your application [Notice to Responsible Authorities for Premises Licence].

Responsible authorities are, for the purposes of your application:

Gambling Commission
Chief Officer of Police
Fire and Rescue Authority
Planning Authority
Environmental Health Authority
Child Protection Authority
HM Revenue and Customs

- 2) Notice of your application must also be
- a) published in a local newspaper circulating within the licensing authority's area at least once during a period of 10 working days starting the day after the day on which the application is made; and
 - b) posted on the premises in a place where it can conveniently read by members of the public from the exterior of the premises for 28 consecutive days starting on the date of the application.

Documents to accompany Provisional Statement (including Vessels)

- Relevant application form and application fee
- Plan of the premises

- Send Notification of Application to all Responsible Authorities
- Publish Notice (see below)

Documents to accompany Variation (including Vessels)

- Relevant application form and application fee
- Plan of the premises, if application relevant to plan
- Existing Premises Licence
- If it is not practicable to enclose the existing premises licence then:
 - a) A statement explaining why it is not reasonably practicable
 - b) An application under Section 190 of the Gambling Act for the issue of a copy Licence and application fee

- Send Notification of Application to all Responsible Authorities
- Publish Notice (see below)

Documents to accompany Transfer

- Relevant application form and application fee
- Plan of the premises
- Existing Premises Licence
- If it is not practicable to enclose the existing premises licence then:
 - a) A statement explaining why it is not reasonably practicable

b) An application under Section 190 of the Gambling Act for the issue of a copy Licence and fee

- Send Notification to **FIVE** Responsible Authorities (see below)
- No requirement to Publish

Documents to accompany Reinstatement

- Relevant application form and application fee
- Plan of the premises
- Existing Premises Licence
- If it is not practicable to enclose the existing premises licence then:
 - a) A statement explaining why it is not reasonably practicable
 - b) An application under Section 190 of the Gambling Act for the issue of a copy Licence and fee
- Send Notification to **FIVE** Responsible Authorities (see below)
- No requirement to Publish

NOTICE OF APPLICATION TO RESPONSIBLE AUTHORITIES

- Fast Track conversion applications do not require the sending of notices of applications to Responsible Authorities.
- Transfers / Reinstatements only – Notice of Application must be sent to the following Responsible Authorities:
 - (1) Licensing Authority in whose area the whole/part of the premises is situated
 - (2) Gambling Commission
 - (3) Chief Officer of Police
 - (4) Children & Young People’s Service
 - (5) HM Customs & Excise

All other applications must be sent to all the statutory Responsible Authorities listed above.

- Notice must be sent within **7 days, starting on the date on which the application was made.**

Failure to give proper notice of applications to a Responsible Authority will result in your application being rejected. Potential reasons for failure are:

- use of incorrect form;
- non-notification to one or more Responsible Authorities;
- notification not given within the specified time frame.

PUBLISHING OF APPLICATIONS

All Premises applications, Variations and Provisional Statements must be published in the following manner (excluding fast track/transfer/reinstatement applications):

- in a local newspaper or, if there is none, a local newsletter, circular or similar document circulating within the area. This must be published on at least one occasion during the period of 10 working days starting with the day after the application is made to the Licensing Authority.
- Display the Notice on the premises:
 - a) in a place at which it can conveniently be read by the public from the exterior of the premises; and
 - b) for a period of no less than 28 consecutive days starting on the day on which the applications is made to the Licensing Authority.

The form of Public Notice is in a prescribed form and available with the application pack or by downloading it from the Council's web site.

There is no requirement for publishing applications for

- Fast Track Applications
- Transfers and Reinstatement applications

PERMITS

1. Unlicensed Family Entertainment Centre Permit

- Duration: 10 years
- No First Annual/Annual Fee

Documents to accompany Unlicensed FEC Permit application

- Application Form and Fee
- Conversions only: Existing Section 34 Permit issued under Gaming Act 1968
- Scaled plan (see requirements below)
- Basic CRB check (see requirements below)
- Original/certified copy of Public Liability Insurance documentation
- Additional Information as listed in the Principles below

A copy of the Application Form and all accompanying documentation must be sent to the Chief Officer of Police.

2. Club Gaming Permit and Club Machine Permit

- Duration: 10 years
- First Annual/Annual Fee applicable

Documents to accompany Club Gaming Permit and Club Machine Permit application

- Application Form and Fee
- Conversion only: Copy of Registration Certificate issued under Part 2 of the

Gaming Act 1968 and/or Copy of Registration Certificate issued under Part 3 of the Gaming Act 1968

[Part 2 Registration is equivalent to Club Gaming Permit and Part 3 is equivalent to Club Machine Permit]

- Club Premises Certificate Holders applying for Fast Track Procedure:
Original Club Premises Certificate issued under Section 72 of the Licensing Act 2003
nb: Copy of Application Form and all accompanying documentation must be sent to the Gambling Commission and Chief Officer of Police. This must be sent within a period of 7 days beginning on the date on which the application is made.

3. Licensed Premises Gaming Machine Permit

- Notification and fee for automatic entitlement of 2 gaming machines (You are entitled to 2 gaming machines but you must notify the Licensing Authority before your Permit expires and pay the appropriate fee). Failure to pay this fee will result in you forfeiting your automatic entitlement of 2 machines.
- Duration of automatic entitlement: Unlimited duration
- First Annual/Annual Fee applicable

Documents to accompany Licensed Premises Gaming Machine Permit application

You do not have to complete an application form if you want no more than 2 machines. However, you must submit a Notification of Automatic Entitlement together with the appropriate fee.

For new applications for 3 or more machines:

- Application Form and Fee
- All applications for over 2 machines will automatically go to a Hearing

4. Prize Gaming Permit

- Duration: 10 years
- No First Annual/Annual fee

Documents to accompany Prize Gaming Permit application

- Application Form and Fee
- Conversion only: Existing Section 16 Permit issued under the Lotteries & Amusements Act 1976
- Scaled Plan
- Basic CRB check
- Original/certified copy of Public Liability Insurance documentation
- Additional Information as listed in the Principles below.

A copy of the Application Form and all accompanying documentation must be sent to the Chief Officer of Police.

OCCASIONAL USE NOTICES (for tracks) (OUN)

Where there is betting on a track on eight days or less in a calendar year, such betting may be permitted by an Occasional Use Notice without the need for a full premises licence. Track operators and occupiers should note that the processes set out in the Act for applying for an Occasional Use Notice are different from those for temporary use notices.

- An application must be made by a person who is responsible for the administration of events on the track or by an occupier of the track
- The notice must specify the day on which it has effect
- OUNs may not be used for more than 8 days in a calendar year
- Notices may be given in relation to consecutive days, so long as the overall limit of 8 days is not exceeded in the calendar year
- The notice must be served on the Licensing Authority and copied to the Police for the area in which the track is located
- The fee must be sent with the application

TEMPORARY USE NOTICES (TUN)

TUNs allow the use of premises for gambling where there is no premises licence, but where a **gambling operator** wishes to use the premises temporarily for providing facilities for gambling. A TUN can only be granted to a **person or company holding an Operators licence**.

There may be a number of TUNs for a premises over a period of time provided the total number of days does not exceed 21 in any 12 month period. A counter notice will be served by the licensing authority in respect of any TUN which would have the effect of exceeding the 21 days.

- A TUN must be given to the Licensing Authority **not less than 3 months and 1 day before the day on which the gambling event is to take place**.
- The fee must be sent with the application.
- A copy of the application must be sent to the following
 - (1) The Gambling Commission
 - (2) The Police
 - (3) HM Commissioners for Revenue & Customs
 - (4) Any other Licensing Authority in which the premises are situated.
- The applicant must ensure the notice and all copies are received by the recipients within 7 days of the date on the application.

The Licensing Authority will send formal written acknowledgment of the TUN. There will then be a 14 day consultation period for the Licensing Authority and other bodies

to consider whether they wish to object to the TUN. If there are no objections the TUN will be considered valid and signed by the Licensing Authority and returned to the applicant.

A copy of the TUN must be displayed prominently on the premises whilst any gambling is taking place.

It is an offence not to produce the notice when requested to do so by a constable, an officer of Revenue & Customs or an authorised Local Authority Officer

Address for applications

Environmental Health & Licensing

Bartholomew House
Bartholomew Square
Brighton
BN1 1JP
Tel: 01273 294429
E-mail: ehl.safety@brighton-hove.gov.uk

Responsible Authorities for Brighton & Hove

Sussex Police

Licensing Unit
Police Station
John Street
Brighton
BN2 0LA
Tel: 01273 665523

Planning

Development Control
Hove Town Hall
Norton Road
Hove
BN3 1PT
Tel: 01273 290000

Environmental Health

Environmental Protection
Bartholomew House
Bartholomew Square
Brighton
BN1 1JP
Tel: 01273 290000

HM Revenue and Customs

National Registration Unit
Betting and Gaming
Portcullis House
21 India Street
Glasgow
G2 4PZ
Tel: 0845 010 9000

East Sussex Fire and Rescue Service

Brighton & Hove Fire Safety Office
Hove Fire Station
English Close
Hove
BN3 7EE
Tel: 01323 462130

Child Protection

Jane Doherty
Safeguarding & Quality Assurance Unit
3rd Floor
Kings House
Grand Avenue, Hove
BN3 1JY
Tel: 01273 290729

Gambling Commission

Victoria Square House
Victoria Square
Birmingham
B2 4BP

Annex

Mandatory and Default Conditions

Type of premises	Requirement	Mandatory or Default Condition
All	Summary of the terms and conditions of the premises licence shall be displayed in a prominent place with the premises.	MANDATORY
All	The layout of the premises shall be maintained in accordance with the plan.	MANDATORY
All	The premises shall not be used for the sale of tickets in a private lottery or customer lottery or the sale of tickets in any other lottery in respect of which the sale of tickets on the premises is otherwise prohibited.	MANDATORY

Casinos (all)	The principal entrance to the premises shall be from a street.	MANDATORY
Casinos (all)	No entrance to the premises shall be from premises that are used wholly or mainly by children, by young persons, or by both.	MANDATORY
Casinos (all)	No customer shall be able to enter the premises directly from any other premises in respect of which a premises licence or the following permits has effect: <ul style="list-style-type: none"> • unlicensed family entertainment centre gaming machine permit • club gaming or club machine permit • alcohol licensed premises gaming machine permit 	MANDATORY

Casinos (all)	A gap of at least 2 metres shall be maintained between any ordinary gaming table and any other equipment, apparatus or structure used by a person for gambling on the premises	MANDATORY
Casinos (all)	No more than 40 separate player positions may be made available for use in relation to wholly automated gaming tables at any time.	MANDATORY
Casinos (all)	The rules of each type of casino game that is available to be played on the premises shall be displayed in a prominent	MANDATORY

	place within both the table gaming area and other gambling areas of the premises to which customers wishing to use facilities for gambling have unrestricted access. This can be a clear and legible sign setting out the rules or making leaflets or other written material with the rules available to customers.	
Casinos (all)	Any ATM made available for use on the premises shall be located in a place that requires any customer who wishes to use it to cease gambling at any gaming table, gaming machine or betting machine in order to do so.	MANDATORY
Casinos (all)	HOURS: No facilities for gambling shall be provided on the premises between the hours of 6am and noon on any day.	DEFAULT
Converted Casinos	A notice shall be displayed in a prominent place at every entrance to the premises stating that no person under the age of 18 years is permitted to enter the premises.	MANDATORY
Converted Casinos	Where the gambling area is 200m ² or more then the premises shall contain a non-gambling area which is no less than 10% of the gambling floor area. The non-gambling area may consist of one or more areas within the premises and may include (but not be exclusively) lobby areas and toilet facilities. Facilities for gambling must not be provided in the non-gambling area. Each non-gambling area, other than the lobby and toilet areas, must contain recreational facilities for use by customers.	MANDATORY
Betting premises (off course)	A notice stating that no person under the age of 18 is permitted to enter the premises shall be displayed in a prominent place at every entrance to the premises.	MANDATORY
Betting premises (off course)	The premises shall not be used for any purpose other than for providing facilities for betting apart from anything permitted under the Gambling Act 2005 and having an ATM, permitted visual/sound apparatus and permitted publications.	MANDATORY
Betting premises (off course)	Any ATM made available for use on the premises shall be located in a place that requires any customer who wishes to use it to leave any gaming machine or betting machine in order to do so.	MANDATORY
Betting premises (off-course)	No apparatus for making information or other material available in the form of sounds or visual images may be used on the premises, except for apparatus used for the following purposes: (a) communicating information about, or coverage of, sporting events, (i)including information relating to betting on such an event; and (ii)any other matter of information,	MANDATORY

	including an advertisement, which is incidental to such an event (b) communicating information relating to betting on any event (including the result of an event) in connection with which betting transactions may be or have been effected on the premises.	
Betting premises (off-course)	No publications, other than racing periodicals or specialist betting publications, may be sold or offered for sale on the premises.	MANDATORY
Betting premises (off-course)	No music, dancing or other entertainment shall be provided or permitted on the premises, save for entertainment provided via the sound / visual apparatus referred to above.	MANDATORY
Betting premises (off-course)	No alcohol shall be permitted to be consumed on the premises at any time during which facilities for gambling are being provided on the premises. A notice explaining this shall be displayed in a prominent place at every entrance to the premises.	MANDATORY
Betting premises (off-course)	A notice setting out the terms on which customers are invited to bet on the premises shall be displayed in a prominent place on the premises to which customers have unrestricted access.	MANDATORY
Betting premises (off-course)	HOURS: No facilities for gambling shall be provided on the premises between the hours of 10pm on one day and 7am on the next day.	DEFAULT
Tracks (all)	No customer shall be able to access the premises directly from another premises which has a casino premises licence or an adult gaming centre premises licence.	MANDATORY
Tracks (all)	A notice stating that no person under the age of 18 is permitted to bet on the premises shall be displayed in a prominent place within the premises to which customers wishing to use facilities for betting have unrestricted access.	MANDATORY
Tracks (all)	The terms on which a bet may be placed must be displayed in a prominent place within the premises to which customers wishing to use facilities for betting have unrestricted access.	MANDATORY
Tracks (all)	The premises licence holder shall make arrangements to ensure that betting operators who are admitted to the premises for the purpose of accepting bets- (a) will be operating under a valid operating licence; and (b) are enabled to accept such bets in accordance with- (i) the conditions imposed under sections 92 (general betting operating licence) or 93 (pool betting operating	MANDATORY

	licence) of the 2005 Act, or (ii) an authorisation under section 94 (horse-race pool betting operating licence) of that Act	
Tracks (all)	The premises licence holder shall make arrangements to ensure that reasonable steps are taken to remove from the premises any person who is found to be accepting bets on the premises otherwise than in accordance with the 2005 Act.	MANDATORY
Tracks (all)	Any ATM made available for use on the premises shall be located in a place that requires any customer who wishes to use it to cease gambling in order to do so.	MANDATORY
Horseracing tracks which have converted from an existing track.	The licence holder shall ensure that any part of the tracks which, prior to 1st September 2007, were made available for betting operators (or their assistants) will continue to be so.	MANDATORY
Horseracing tracks which have converted from an existing track.	The charge for admission to an existing betting area for providing facilities for betting shall not exceed five times the cost of the highest charge paid by members of the public (for betting operators) or the highest charge paid by members of the public (for the betting operator's assistant). All betting operators and betting operators' assistants will be charged the same for admission to the same part of the track. No other charges may be made and the charges must only cover reasonable costs.	MANDATORY
Horseracing tracks (all)	The premises licence holder shall provide a place on the premises where betting operators and betting operators' assistants may provide facilities for betting. This does not apply to converted licences until 1st September 2012.	MANDATORY
Dog tracks	A totalisator on the premises shall only be operated at a time when the public are admitted for the purpose of attending dog races and no other sporting events are taking place on the premises, and for the purpose of effecting betting transactions on the dog races taking place on the premises. At any time when the totalisator is being used, no betting operator or betting operator's assistant shall be excluded from the premises for the reason that s/he proposes to negotiate bets on the premises. There must also be space made available where the betting operators and their assistants can conveniently accept and negotiate bets in connection with the dog races	MANDATORY

	running on the premises that day.	
Tracks (all)	HOURS: No facilities for gambling shall be provided on the premises between the hours of 10pm on one day and 7am on the next, except where there is a sporting event taking place on the premises. Where there is a sporting event taking place on the premises then gambling may take place at any time that day.	DEFAULT

Bingo	A notice stating that no person under the age of 18 is permitted to play bingo on the premises shall be displayed in a prominent place at every entrance to the premises	MANDATORY
Bingo	No customer shall be able to enter a premises directly from any other premises in respect of which one of the following permissions has effect: <ul style="list-style-type: none"> • casino premises licence • adult gaming centre premises licence • betting premises licence other than a track premises licence 	MANDATORY
Bingo	Where children and/or other young persons are permitted by the licence holder to enter the premises, and category B or C gaming machines are made available for use on the premises, then the gaming machines must be: <ul style="list-style-type: none"> • separated from the rest of the premises by a physical barrier to prevent access other than via an entrance designed to be the entrance; • supervised at all times to ensure children or young persons do not enter the area • arranged so that the area can be observed by persons responsible for supervision or closed circuit television which is monitored. The gaming machines area must also have a notice at the entrance stating that no person under the age of 18 years is permitted to enter the area.	MANDATORY
Bingo	Where there is a charge for admission there must be a notice of the charge displayed in a prominent place at the principal entrance to the premises.	MANDATORY
Bingo	A notice setting out any other charges in respect of the gaming (except prize gaming) shall be displayed at the main point where payment for the charge is to be made. Such a notice must include the cost (in money) of each game card or set of game cards, payable by an individual in respect of the game of bingo, and the amount that will be charged by way of a participation fee. There should also be in the	MANDATORY

	notice a statement that all/part of the participation fee may be waived at the discretion of the person charging it. This notice can be displayed in electronic form.	
Bingo	The rules of each type of game that is available (other than gaming machines) shall be made available to customers within the premises by either displaying a sign, making leaflets or other written material available, or running an audio-visual guide prior to any game commencing.	MANDATORY
Bingo	Any ATM made available for use on the premises shall be located in a place that requires any customer who wishes to use it to cease gambling in order to do so.	MANDATORY
Bingo	HOURS: No facilities for gambling shall be provided on the premises between midnight and 9am, apart from gaming machines.	DEFAULT

AGCs	A notice stating that no person under the age of 18 is permitted to enter the premises shall be displayed in a prominent place at every entrance to the premises.	MANDATORY
AGCs	No customer shall be able to access the premises directly from any other premises in respect of which a premises licence of the following types of permit have effect: <ul style="list-style-type: none"> • unlicensed family entertainment centre gaming machine permit • club gaming or club machine permit • alcohol licensed premises gaming machine permit 	MANDATORY
AGCs	Any ATM made available for use on the premises shall be located in a place that requires any customer who wishes to use it to cease gambling at any gaming machine in order to do so	MANDATORY
AGCs	No alcohol shall be permitted to be consumed on the premises at any time during which facilities for gambling are being provided on the premises. A notice to this effect shall be displayed at every entrance to the premises in a prominent place.	MANDATORY
FECs	No customer shall be able to access the premises directly from a premises where there is: <ul style="list-style-type: none"> • casino premises licence • adult gaming centre premises licences • betting premises licence(other than a track premises licence) 	MANDATORY

FECs	Any ATM made available for use on the premises shall be	MANDATORY
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	located in a place that requires any customer who wishes to use it to cease gambling at any gaming machine in order to do so.	
FECs	<p>Where category C gaming machines are made available for use on the premises, then the gaming machines must be:</p> <ul style="list-style-type: none"> • separated from the rest of the premises by a physical barrier to prevent access other than via an entrance designed to be the entrance • supervised at all times to ensure children or young persons do not enter the area • arranged so that the area can be observed by persons responsible for supervision, or closed circuit television which is monitored <p>The gaming machines area must also have a notice at the entrance stating that no person under the age of 18 is permitted to enter the area.</p>	MANDATORY
FECs	No alcohol shall be permitted to be consumed on the premises at any time during which facilities for gambling are being provided on the premises. A notice to this effect shall be displayed at every entrance to the premises in a prominent place.	MANDATORY