



**Application to transfer a premises licence under the Gambling Act 2005**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST** If you are completing this form by hand, please write legibly in block capitals using ink. Use additional sheets if necessary (marked with the number of the relevant question). You may wish to keep a copy of the completed form for your records.

**Part I – Applicant details** If you are an individual, please fill in section A. If the application is being made on behalf of an organisation (such as company or partnership), please fill in Section B.

**Section A Individual applicant**

1.Name of Applicant:	
2.Applicants Address:	
3.The number of the applicant’s operating licence (as set out in the operating licence):	
4.If the applicant does not hold an operating licence but is in the process of applying for one, give the date on which the application was made:	
5.Tick the box if the application is being made by more than one person.	<input type="checkbox"/>

[Where there are further applicants, the information required in questions 1 to 4 should be included on additional sheets attached to this form, and those sheets should be clearly marked “Details of further applicants”.]

## Section B Application on behalf of an organisation

6. Name of applicant business or organisation: [Use the names given in the applicant's operating licence or, if the applicant does not hold an operating licence, as given in any application for an operating licence]	
7. The applicant's registered or principal address:	
8. The number of the applicant's operating licence (as given in the operating licence):	
9. If the applicant does not hold an operating licence but is in the process of applying for one, give the date on which the application was made:	
10. Tick the box if the application is being made by more than one organisation.	<input type="checkbox"/>

[Where there are further applicants, the information required in questions 6 to 8 should be included on additional sheets attached to this form, and those sheets should be clearly marked "Details of further applicants".]

### Part 2 – Premises Details

11. Trading name used at licensed premises:
12. Give the address of the premises or, if none, give a description of the premises and its location. Where the premises are a vessel, give the place indicated in the premises licence as the place in the licensing authority's area where the vessel is wholly or partly situated. Where possible this should include an address with postcode:
13. Telephone number at premises (if known):

14.Type of premises licence to be transferred:					
Regional Casino	<input type="checkbox"/>	Large Casino	<input type="checkbox"/>	Small Casino	<input type="checkbox"/>
Converted Casino	<input type="checkbox"/>	Bingo	<input type="checkbox"/>	Adult Gaming Centre	<input type="checkbox"/>
Betting (track)	<input type="checkbox"/>	Betting (other)	<input type="checkbox"/>	Family Entertainment Centre	<input type="checkbox"/>
15.Premises licence number (if known):					
16.Please give name of the current licence holder as it appears on the premises licence (if known):					

### Part 3 – Details of application for transfer

17.Give the date on which you want the transfer to take effect if approved: (dd/mm/yyyy)	
18.If you want section 189(6) of the Gambling Act 2005 to apply, please tick the box [Section 189(6) of the Gambling Act 2005 enables the applicant to be treated as the premises licence holder from the date on which this application is made until the date on which it is decided.]	<input type="checkbox"/>
19.Have you contacted the holder of the premises licence? <b>Yes/No</b> [delete as appropriate]	
20.If the answer to question 19 is no, please confirm by ticking the box that you have taken all reasonable steps to contact the person or persons holding the premises licence.	<input type="checkbox"/>
21. If you have answered question 20 by ticking the box, please give full details of the steps that you have taken to contact the holder of the premises licence:	
22. Please set out any other matters which you consider to be relevant to your application:	

## Part 4 – Declarations and Checklist (Please tick as appropriate)

23. I/we confirm that, to the best of my/our knowledge, the information contained in this application is true. I/We understand that it is an offence under section 342 of the Gambling Act 2005 to give information which is false or misleading in, or in relation, to this application.	<input type="checkbox"/>
24. I/We confirm that the applicant(s) have the right to occupy the premises.	<input type="checkbox"/>

### Checklist: Please Tick Appropriate boxes:

Payment of the appropriate fee has been made/is enclosed	<input type="checkbox"/>
A plan of the premises is enclosed	<input type="checkbox"/>
The existing premises licence is enclosed	<input type="checkbox"/>
The existing premises licence is not enclosed, but the application is accompanied by	
A statement explaining why it is not reasonably practicable to produce the licence and,	<input type="checkbox"/>
An application under section 190 of the Gambling Act 2005 for the issue of a copy of the licence	<input type="checkbox"/>
I/we understand that if the above requirements are not complied with the application may be rejected	<input type="checkbox"/>

## Part 5 – Signatures

25. Signature of applicant or applicant’s solicitor or other duly authorised agent. If signing on behalf of the applicant, please state in what capacity:

Signature: .....

Print Name: .....

Date:.....

Capacity: .....

26. For joint applications, signature of 2<sup>nd</sup> applicant, or 2<sup>nd</sup> applicant’s solicitor or other authorised agent. If signing on behalf of the applicant, please state in what capacity:

Signature: .....

Print Name: .....

Date:.....

Capacity: .....

[Where there are more than two applicants, please use an additional sheet clearly marked “Signature(s) of further applicant(s).” The sheet should include all the information requested in paragraphs 25 and 26].

## Part 6- Contact Details

27. Please give the name of a person who can be contacted about the application:
28. Please give one or more telephone numbers at which the person identified in question 27 can be contacted:
29. Postal address for correspondence associated with this application:
30. If you are happy for correspondence in relation to your application to be sent via e-mail, please give the e-mail address to which you would like correspondence to be sent: